Past Performance Collection

12 Oct 00

- **Collection Systems: PPAIS, CCASS and ACASS**

- **Status of Collection Systems**

- **Summary**

Collection Systems

- **DoD Past Performance Automated Information System (PPAIS)**

  - **Collects information on Services and Information Technology, Systems and Operations Support**

  - **Current DoD system *managed* by the Navy**

- **Construction Contractor Appraisal Support System (CCASS)**

  - **Repository for evaluations on construction contractors**

  - **Managed by the Corps of Engineers-Portland, Oregon office**

- **Architect-Engineer Contract Administration Support System (<u>ACASS</u>)**

  - **Repository for information on architect-engineer firms**

  - **Managed by the Corps of Engineers-Portland, Oregon office**

- **Collection System Alphabet Soup: PPAIS, CCASS and ACASS**

- **Collection System Features**

- **Summary**

Collection System Features--PPAIS

- **<u>PPAIS</u> (Past Performance Automated Information System)**

  - **Services and Info Technology, Systems and Operations Support**
    - **Required for contracts/options >$1M**
    - **Evaluation submitted <u>annually</u> at completion of contract or option**

  - **Data *collected manually* for Operational Commands via AFMC 162A-1**
    - **Data maintained at the unit level**
    - **Sample AFMC 162A-1**

- **Services and Info Technology (cont'd)**
  - **For contracts/options which expired 30 Sep 00; units in the process of collecting PPI**
  - **PPI is a team effort (reqmts, contracting, end user of product/svc) write evaluation**
  - **Contractors have 30 days to review/respond to PPI**
  - **Agencies shall provide for review at a level above the C.O. to consider disagreements between the parties regarding the evaluation**
  - **Ultimate conclusion on the performance evaluation is a decision of the contracting agency**

Collection System Features--PPAIS (cont'd)

- **Access managed by MAJCOM**

  - **AFSPC advocating access to the unit level**

- **DoD PPAIS populated with records from AFMC, Navy, Army and DISA**

  - **no AF Operational Command records available electronically**

- **Reports *retrieved electronically* through DoD PPAIS, managed by Navy**

Collection System Features--PPAIS (cont'd)

- **Navy system will likely be the permanent DoD system**
  - **SAF soliciting feedback on Navy/DoD system from units through MAJCOM**
  - **Permanent PPAIS will include Operational Command PPI**
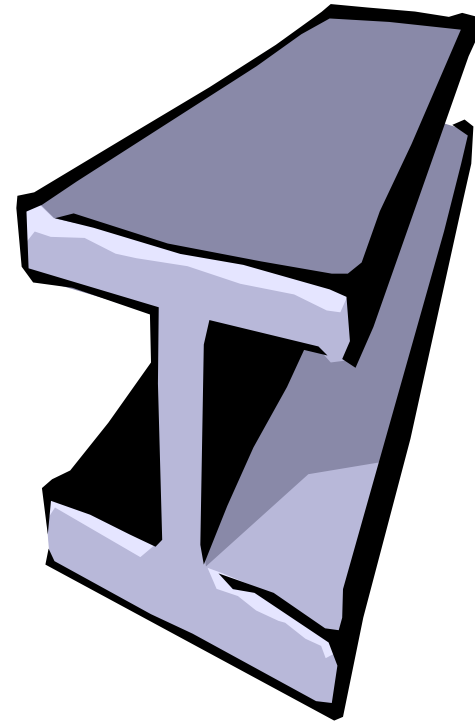 - **Decision will be voted on 20 Oct 00 by Functional Review Board**

Collection System Features--PPAIS (cont'd)

- **Plan to implement AF system in early CY01 (estimated)**

- **Potential improvements**
  - **Automatic e-mail notification to MAJCOM to request membership into AFSPC group**
  - **deletion of users' access to system after 90 days**
  - **On-line upload of AFMC 162A-1**
  - **Drop-down menus**
  - **AFSPC units asked to provide input/suggestions which will be sent to AQCI on 13 Oct**

Construction Contractor Appraisal

Support System (CCASS)

Collection System Features--CCASS (cont'd)

- **<u>CCASS</u> (Construction past performance evals)**

  - **Required for contracts >$500k, or**

  - **$10k if the contract were terminated for default**

  - **Evaluation must be submitted upon final acceptance of the work, at the time of contract termination or at other times, as appropriate**

  - **Contains data from Corps of Engineers, Army, Navy and Air Force**

Collection System Features--CCASS (cont'd)

- **Access granted to any DoD employee with management of access controlled by the Corps of Engineers**

  - **Corps sends out new user id/password semi-annually for system security**

- **Can fax request for user id/password directly to the Corps of Engineers**

  - **Allow approximately <u>two weeks</u> to receive user id/password through the mail**

Collection System Features--CCASS (cont'd)

- **Ordinarily the evaluating official who prepares the report should be the person responsible for monitoring contract performance**

- **If evaluating official concludes that a contractor's overall performance was unsatisfactory, the contractor shall be advised in writing that a report of unsatisfactory performance is being prepared and the basis for the report**

- **If Contractor submits any written comments, the evaluating official shall:**
  - **include them in the report;**
  - **resolve any alleged factual discrepancies; and**
  - **make appropriate changes in the report**

- **Data *submitted* electronically directly into COE database**
  - **Data loaded *very easily* through web page**

- **Potential firewall issues in accessing the CCASS for submittal of information**
  - **Corps of Engineers will work with local LANs for work-arounds**
  - **Otherwise, Corps will take faxed copies of DD2626 (performance evaluation) for input to the CCASS**

- **Reports *retrieved* electronically directly from COE database**

- **<u>Feedback</u>: MAJCOM requested to expand on IDIQ procedures (e.g., SABER) and revising dollar threshold for evaluations (required when $>500k)**

Architect-Engineer Contract Administration Support System (ACASS)

Collection System Features--ACASS (cont'd)

- **<u>ACASS</u> (A-E past performance evals)**

  - **Req'd for contracts >$25k**

  - **or, $10k if the contract were terminated**

  - **Evaluation must be completed after final acceptance of the A-E contract work or after contract termination AND after construction of the project**

- **Data *submitted* electronically directly into COE database**

  - **EXTENSIVE process:**

    - **evaluation completed on-line (program downloaded from COE website)**

    - **on-line form is ftp'd (transferred) to a Word file**

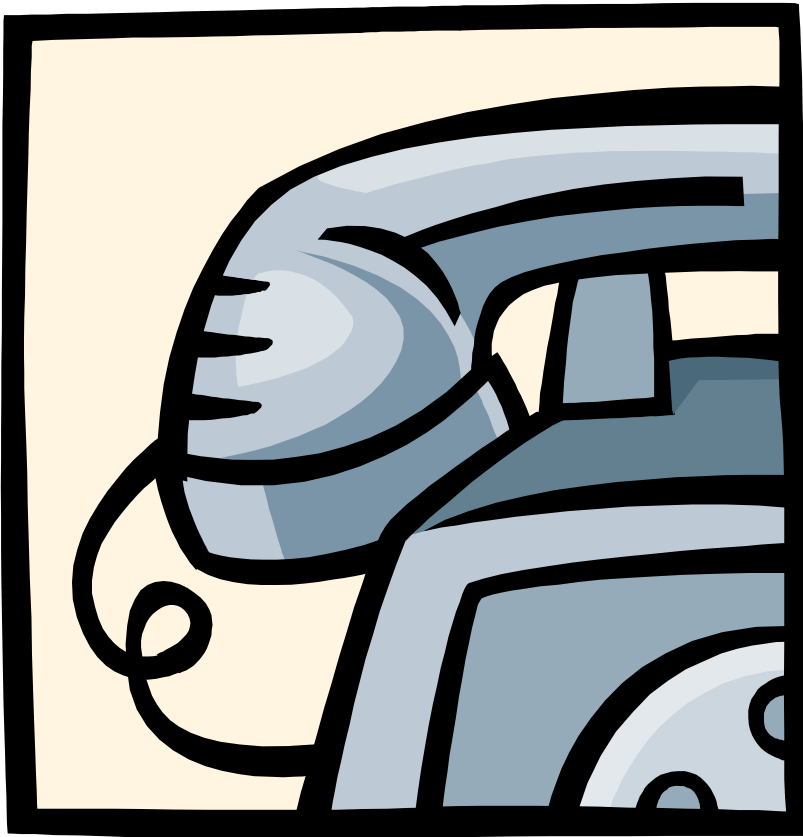   - **Word file is then sent via telnet to the COE database**

- **Reports *retrieved* electronically through COE database**

  - **Retrieval *easily* done on-line on the COE web page**

- **<u>Feedback</u>: MAJCOM requested to expand on IDIQ procedures and dollar threshold for submittal (required when >$25k)**

- **Collection System Alphabet Soup: PPAIS, CCASS and ACASS**

- **Collection System Features**

- **Summary**

Summary

- **Look for *continued*, improvement in the ease of uploading and downloading PPI and inclusion of Operational Commands' evaluations (in PPAIS)**

- **Units are being advised to input data from most current backwards (up to three years ago)**

- **Overall, favorable input received from AFSPC members using the systems**